



**CITY OF LODI
COUNCIL COMMUNICATION**

AGENDA TITLE: Adopt a Resolution Authorizing the Award of Contract for Rental and Cleaning of Uniforms for Certain Field and Warehouse Employees to Unifirst Corporation (\$20,000)

MEETING DATE: June 16, 2004

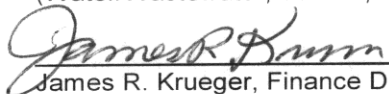
PREPARED BY: Public Works Director

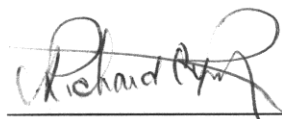
RECOMMENDED ACTION: That the City Council adopt a resolution authorizing the award of the contract for the rental and cleaning of uniforms for certain maintenance and warehouse employees to Unifirst Corporation.

BACKGROUND INFORMATION: On December 17, 2003, the City Council awarded the contract for the furnishing and cleaning of uniforms for the maintenance personnel in the Streets, Water/Wastewater, Fleet Services, Purchasing, Facility Maintenance, and Parks Divisions to Prudential Overall Service of West Sacramento, the low bidder. The quality of the service provided by Prudential was far below acceptable standards. Thus, per the cancellation clause in the specifications, that contract was cancelled on May 14, 2004.

Unifirst Corporation of Stockton, who previously had the contract, has been covering the shortages since Prudential first delivered a portion of the uniforms on February 27, 2004. Unifirst Corporation has gone out of its way to supply uniforms to those employees who did not receive them through Prudential and has agreed to continue service on a month-to-month basis until the contract for this service is awarded. Unifirst Corporation was the third lowest bidder in December 2003 by \$742.30 over Mission Linen and Uniform Supply of Sacramento. Since contracting for this service is governed by the City Code, the Council has the ability to waive formal bidding procedures. Given the good service by a local provider, staff is recommending that the City award the new contract to Unifirst Corporation for their original bid amount of \$20,454.10. The contract with Unifirst Corporation will be for two years, with an option to renew for an additional year upon mutual agreement of both parties.

FUNDING: The operating accounts for the Divisions using the service.
(Water/Wastewater, Streets, Facilities and Fleet, Purchasing, and Parks)


James R. Krueger, Finance Director


Richard C. Prima, Jr.
Public Works Director

Prepared by George M. Bradley, Street Superintendent
RCP/GMB/dsg
Attachments

cc: D. Stephen Schwabauer, Interim City Attorney
Tony Goehring, Parks & Recreation Director
Public Works Division Heads Bradley, Callahan, Beeler, Kerlin

James R. Krueger, Finance Director
Joel Harris, Purchasing Agent
Uniform Service Bidders

APPROVED: 
H. Dixon Flynn, City Manager

RESOLUTION NO. 2004-117

A RESOLUTION OF THE LODI CITY COUNCIL
AUTHORIZING THE AWARD OF CONTRACT FOR
RENTAL AND CLEANING OF UNIFORMS FOR CERTAIN
FIELD AND WAREHOUSE EMPLOYEES

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WHEREAS, in answer to notice duly published in accordance with law and the order of this City Council, sealed bids were received and publicly opened on November 25, 2003, at 11:00 a.m. for rental and cleaning of uniforms for certain field and warehouse employees, described in the specifications therefore approved by the City Council on November 5, 2003; and

WHEREAS, said bids were compared, checked, and tabulated and a report thereof filed with the City Manager as follows:

<u>Bidder</u>	<u>Location</u>	<u>Bid</u>
Prudential Overall Supply	West Sacramento	\$14,979.90
Mission Linen & Uniform Supply	Sacramento	\$19,711.80
Unifirst Corporation	Stockton	\$20,454.10

WHEREAS, on December 17, 2003, the City Council awarded the contract for the furnishing and cleaning of uniforms for the maintenance personnel in the Streets, Water/Wastewater, Fleet Services, Purchasing, Facility Maintenance, and Parks Divisions to Prudential Overall Service, the low bidder. Pursuant to the cancellation clause in the specifications, that contract was cancelled on May 14, 2004, due to unacceptable standards; and

WHEREAS, Unifirst Corporation, which previously had the contract and had submitted a comparable bid for this current contract, has been covering the shortages since Prudential first delivered a portion of the uniforms on February 27, 2004; and

WHEREAS, Unifirst Corporation has gone out of its way to supply uniforms to those employees who did not receive them through Prudential and has agreed to continue service on a month-to-month basis until the contract for this service is awarded; and

WHEREAS, Unifirst Corporation was the third lowest bidder in December 2003 by \$742.30 over Mission Linen and Uniform Supply, of Sacramento; and

WHEREAS, since contracting for this service is governed by the City Code, the City Council has the ability to waive formal bidding procedures; and

WHEREAS, given the good service by a local provider, staff recommends awarding the new two-year contract with an option to renew for an additional year upon mutual agreement of both parties to Unifirst Corporation for its original bid amount of \$20,454.10.

NOW, THEREFORE, BE IT RESOLVED that the Lodi City Council hereby authorizes the award of the contract for the rental and cleaning of uniforms for certain field and warehouse employees be made to the third lowest bidder, Unifirst Corporation, of Stockton, California, waiving the formal bidding procedures pursuant to Lodi Municipal Code §3.20.070 in the amount of \$20,454.10.

Dated: June 16, 2004

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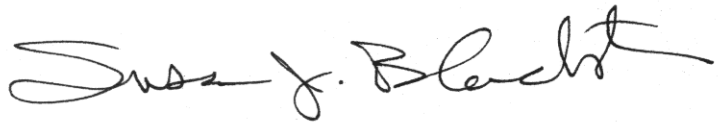
I hereby certify that Resolution No. 2004-117 was passed and adopted by the City Council of the City of Lodi in a regular meeting held June 16, 2004, by the following vote:

AYES: COUNCIL MEMBERS – Beckman, Hitchcock, Howard, and Land

NOES: COUNCIL MEMBERS – None

ABSENT: COUNCIL MEMBERS – Mayor Hansen

ABSTAIN: COUNCIL MEMBERS – None

A handwritten signature in black ink, appearing to read "Susan J. Blackston", with a stylized, flowing script.

SUSAN J. BLACKSTON
City Clerk